Haslemere Allotment Association
2019 Statement of Income and Outgoings

			Bank a/c	Petty cash	Total
901	Income	Pathways	3,814.00	-	-
902	Income	Plant sale	-	93.33	-
903	Income	Other	679.50	114.00	-
	INCOME TOTAL		4,493.50	207.33	4,700.83
101	Maintenance (site)	Supplies	5.83	-	5.83
102	Maintenance (site)	Tree Surgery	225.00	-	225.00
103	Maintenance (site)	Other	183.50	-	183.50
104	Maintenance (site)	Skips, rubbish removal	1,344.00	40.00	1,384.00
105	Maintenance (site)	Equipment	38.75	-	38.75
201	Admin	Postage	-	-	-
202	Admin	Keys	43.82	-	43.82
203	Admin	Website	-	34.74	34.74
204	Admin	Stationary	-	6.99	6.99
205	Admin	Telephone	-	-	-
301	Machinery	Purchases	119.99	-	119.99
302	Machinery	Maintenance	-	20.00	20.00
401	Community	Events catering	204.06	-	204.06
402	Community	Expenses (facilities)	1,627.51	-	1,627.51
403	Community	Community plot rental	84.60	-	84.60
501	Other	RHS Membership	45.00	-	45.00
502	Other	Insurance	75.00	-	75.00
503	Other	AGM expenses	-	-	-
504	Other	Misc (petty cash)	200.00		200.00
	EXPENDITURE TOTAL		4,197.06	101.73	4,298.79
	SURPLUS/LOSS		296.44	105.60	402.04
	Expenditure as % of income				**91%**

Haslemere Allotment Association
Bank Reconciliation 2019

Total current assets 31/12/2018		9,029.36
Comprising:		
Balance in Bank 31/12/2018	8,864.07	
Balance in petty cash 31/12/2018	165.29	
		9,029.36
So:		
Total assets 01/01/2019		9,029.36
Plus: 2019 Income less Outgoing		402.04
Total assets 31/12/2019		9,431.40
Comprising:		
Bank balance as at 31/12/2019		9,160.48
Petty cash as at 31/12/2019		270.89
		9,431.37
Reconciliation (should be zero):		0

Prepared by:

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Treasurer

Checked by:

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Member of the Institute of Chartered Accountants