# Haslemere Allotment Association
## 2018 Statement of Income and Outgoings

| | | | Bank a/c | Petty cash | Total |
|---|---|---|---|---|---|
| 901 | Income | Pathways | 4,161.00 | - | - |
| 902 | Income | Plant sale | - | - | - |
| 903 | Income | Other | - | - | - |
| | INCOME TOTAL | | 4,161.00 | - | 4,161.00 |
| 101 | Maintenance (site) | Supplies | 103.99 | - | 103.99 |
| 102 | Maintenance (site) | Tree Surgery | 466.00 | - | 466.00 |
| 103 | Maintenance (site) | Other | - | 51.99 | 51.99 |
| 104 | Maintenance (site) | Skips | 933.60 | 601.60 | 1,535.20 |
| 201 | Admin | Postage | 91.76 | 5.60 | 97.36 |
| 202 | Admin | Keys | - | 70.00 | 70.00 |
| 203 | Admin | Website | 31.15 | - | 31.15 |
| 204 | Admin | Stationary | 30.74 | 8.15 | 38.89 |
| 205 | Admin | Telephone | 10.00 | - | 10.00 |
| 301 | Machinery | Purchases | 226.79 | - | 226.79 |
| 302 | Machinery | Maintenance | - | - | - |
| 401 | Community | Events catering | 492.53 | 90.00 | 582.53 |
| 402 | Community | Expenses (facilities) | 949.20 | 65.48 | 1,014.68 |
| 403 | Community | Community plot rental | 200.90 | - | 200.90 |
| 501 | Other | RHS Membership | 45.00 | - | 45.00 |
| 502 | Other | Insurance | 75.00 | - | 75.00 |
| 503 | Other | AGM expenses | 20.00 | - | 20.00 |
| 504 | Other | Misc (petty cash) | - | 70.00 | 70.00 |
| | EXPENDITURE TOTAL | | 3,676.66 | 962.82 | 4,639.48 |
| | SURPLUS/LOSS | | 484.34 - | 962.82 - | 478.48 |
| | **Expenditure as % of income** | | | | **111%** |

# Haslemere Allotment Association
## Bank Reconciliation 2018

| | | |
|---|---|---|
| Total current assets 31/12/2017 | | 9,507.84 |
| Comprising: | | |
| Balance in Bank 31/12/2017 | 9,479.73 | |
| Balance in petty cash 31/12/2017 | 28.11 | |
| | | 9,507.84 |
| So: | | |
| Total assets 01/01/2018 | | 9,507.84 |
| Plus: 2018 Income less Outgoing | | -478.48 |
| Total assets 31/12/2018 | | 9,029.36 |
| Comprising: | | |
| Bank balance as at 31/12/2018 | | 8,864.07 |
| Petty cash as at 31/12/2018 | | 165.29 |
| | | 9,029.36 |
| Reconciliation (should be zero): | | 0 |

Prepared by:

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10/3/19

Checked by:

10/3/2019.

Richard Sarson
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